



ANDHRA PRADESH GRAMEENA VIKAS BANK

Head Office :: WARANGAL

(A Government of India Undertaking)
(Sponsored by State Bank of India)

Planning & Development Department

Tender No.: 9 Date: 06.12.2017

PROCUREMENT OF SECURITY EQUIPMENT

1. Hand Safes
2. Cash Safes
3. Jewel Safes
4. Locker Safes
5. FRRS Safes

for

Various Branches/Offices of the Bank

Last date of receipt of tenders: 29.12.2017 up to 2.00 PM

Tender Document is available on our Bank's website - www.apgybank.in

Tender Cost Rs.3000/-

EMD Rs.100000/-

General Manager-1

TENDER FOR SECURITY EQUIPMENT

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SCHEDULE OF TENDER

Tender Reference	No.9 /2017-18 dated 06.12.2017
Tender Cost	Rs.3000/- in the form of DD favouring Andhra Pradesh Grameena Vikas Bank, Warangal
Tender document available from	06.12.2017 in Bank's website - www.apgvbank.in
Tender Validity	180 days
Queries for Pre-Bid Meeting to be mailed by	13.12.2017 till 4.00 PM
Pre-Bid Meeting	14.12.2017 at 3.00 PM
Earnest Money Deposit (EMD)	Rs.1,00,000/- Demand Draft favouring Andhra Pradesh Grameena Vikas Bank, Warangal, in separate Envelope
Last Date & Time for receipt	29.12.2017, 02:00 PM
Mode of receipt of tenders	Tender Box placed at 4 th Floor or through Courier or Post or in person by Officers seated in P&D Department K.Kishan Rao, Manager – Contact - 7382297156 K.Ram Reddy, Sr.Manager – Contact - 9440663873
Date and time of opening Bids/Offers	On 29.12.2017 at 03:00 PM
Place of Opening of offers	Andhra Pradesh Grameena Vikas Bank Head Office, H.No.2-5-8/1, Ram Nagar, Hanmakonda, Warangal Urban District I – 506 001 Telangana State
Address for Communication	General Manager (I) Andhra Pradesh Grameena Vikas Bank, Head Office, H.No.2-5-8/1, Ram Nagar, Hanmakonda, Warangal Urban District- 506001 Telangana State
Contact Telephone Numbers	Phone: 0870-2577766 K.Kishan Rao, Manager – Contact - 7382297156 K.Ram Reddy, Sr.Manager – Contact - 9440663873
Email ID	cmpd@apgvbank.in

1. PROCUREMENT OF SECURITY EQUIPMENTS

Andhra Pradesh Grameena Vikas Bank, Warangal, invites Request for Proposal (RFP) for supply, installation, testing, commissioning & maintenance of Security Equipment (SE) like, Hand Safes, Cash Safes, Jewel Safes, Locker Safes & FRRC safes from reputed firms / manufacturers /authorized suppliers to its branches and offices in Andhra Pradesh & Telangana States.

The Security Products that are to be procured are :

- a) Hand Safes b) Cash Safes c) Jewel Safes d)Locker Safes e) FRRC safes

2. SCOPE OF WORK:

For supply and installation of A, A+, AA, AAA, BB, C class of equipment at our branches situated in three districts of Andhra Pradesh & five districts of Telangana State for a period **of two years** from the date of entering into agreement.

3. TYPE OF REQUIREMENT:

S. No	Items /Variants	Specifications in Brief				Cost per unit Rs.
		Class	Tool Resistance capacity in Minutes		Fire Resistance capacity in minutes	
			DOOR	Other 5 sides	All sides	
	HAND SAFES					
1	Hand Safes 26"	C	30	10	30	
2	Hand Safes 31"	C	30	10	30	
3	Hand Safes 31"	C	30	10	30	
4	Any new model					
	CASH SAFES- 61					
3	Cash Safe TRTL 15X6	BB	15	15	15	
4	Cash Safe TRTL 30X6	A	30	30	30	
5	Cash Safe TRTL 30X6	A	30	30	30	
6	Cash Safe TRTL 45X6	A+	45	45	45	
7	Cash Safe TRTL 60X6	AA	60	60	60	
8	Cash Safe TRTL 90X6	AAA	90	90	90	
9	Any new model					

S. No	Items /Variants	Specifications in Brief				Cost per unit Rs.
		Class	Tool Resistance capacity in Minutes		Fire Resistance capacity in minutes	
			DOOR	Other 5 sides	All sides	
	JEWEL SAFES - 61					
10	Jewel Safe TRTL 15X6	BB	15	15	15	
11	Jewel Safe TRTL 15X6 Draw Model with Lock & key	BB	15	15	15	
12	Jewel Safe TRTL 30X6	A	30	30	30	
13	Jewel Safe TRTL 30X6 Draw Model with Lock & key	A	30	30	30	
14	Jewel Safe TRTL 45X6	A+	45	45	45	
15	Jewel Safe TRTL 60X6	AA	60	60	60	
16	Jewel Safe TRTL 60X6 Draw Model with Lock & key	AA	60	60	60	
17	Any new model					
	FIRE RESISTANT SAFES					
18	Fire Resistant Record Cabinet	C	-	-	120	
19	Any new model					
	LOCKERS - 81 inches	C				
20	56 SSDL	C	30	10	30	
21	46 SSDL	C	30	10	30	
22	36 SSDL	C	30	10	30	
23	28 SSDL	C	30	10	30	
24	24 SSDL	C	30	10	30	
25	14 SSDL	C	30	10	30	
26	20+4 SSDL	C	30	10	30	
27	7+14 SSDL	C	30	10	30	
28	Any other model					
29	Any other model					

4. PROCESS OF TENDER

Clarifications, if any, should be submitted to the Bank before the date mentioned above. The queries may also be asked over phone or sent to the mailbox cmpd@apgvbank.co.in.

Bids received shall be opened in the presence of the representatives of the vendors who attend the opening of Tender on the date and time specified above.

The Tender Opening Process shall start in following sequence:

ENVELOPE : 1 (Enclose Tender Cost & EMD DDs in original)

1. **Tender Cost (Not Refundable):** The tender cost should be enclosed as Demand Draft in original for **Rs.3,000/-** favouring Andhra Pradesh Grameena Vikas Bank, payable at Warangal.

EMD Envelope: Should enclose Demand Draft in original for **Rs.1,00,000/-** favouring Andhra Pradesh Grameena Vikas Bank, payable at Warangal.

Any Tender **NOT accompanied** with the Tender Cost or EMD will **NOT** be processed further

ENVELOPE : 2 (Enclose Signed Tender Document & all related documents as required)

2. **Technical Bid/Offer:** This envelope should contain all the requirements of Technical Specifications, Terms and Conditions, various formats and proforma for submitting the offer described in this tender document and its Annexures, duly signed by the competent authority under their seal/stamp on all pages.
All documents enclosed should be chronologically/serially numbered and arranged.

ENVELOPE : 3 (Enclose only Financial Bid – Annexure - III)

3. **Financial / Commercial Offer :** This envelope should contain the price bid on the Annexures specifically provided in this tender and filed in the same sequence
4. All the above THREE envelops should be enclosed in another big, single envelope

NOTE

MODIFICATIONS OR CORRIGENDUM TO THIS TENDER DOCUMENT

Any modifications or corrigendum to this tender document that may require after floating this tender shall be uploaded to the same website address, i.e., www.apgvbank.in, on any day before closure of the tender

The aspiring vendors may visit the website till the last day of tender for updates

5. **CRITERIA FOR PRE-QUALIFICATION:**

The laid down criteria for pre-qualification is as under.

- a) The vendor should be **Original Equipment Manufacturer or Vendor or Authorized Dealer of OEM** of the security equipment products and should be in the line for **more than 7 years** as on 30.09.2017
- b) **TURNOVER:** The average gross annual turnover of the company **for 3 financial years** during the last 3 years should be more than **Rs.5 crore.**
- c) **PRODUCT CERTIFICATION:** The company / vendors shall have **ISO-9000** series certifications for Quality management. The products / equipment should be **quality** products and should **have BIS certification** and should also meet the minimum fire rating criteria specified by **BIS, CBRI.**
- d) **EXPERIENCE of INSTALLATION:** The company should have supplied at least 100 units in Bank branches during the last three years and must have well established sales/after sales offices in the area of operations of our Bank. (Enclose proof of supply & installations).
- e) **EMPANELLMENT:** The company should be on the empanelled list of at least 3 to 4 reputed Private Sector Banks, Co-operative Banks and Public Sector Banks and Central / State Govt. Organisations.
- f) **Tender Cost (Not Refundable):** The tender cost should be enclosed as Demand Draft in original for Rs.3,000/- favouring Andhra Pradesh Grameena Vikas Bank, payable at Warangal.
- g) **EMD:** Should enclose Demand Draft in original for Rs.1,00,000/- favouring Andhra Pradesh Grameena Vikas Bank, payable at Warangal.
- h) Any Tender NOT accompanied with the Tender Cost or EMD will **NOT** be processed further
- i) **SIGN ON ALL PAGES OF TENDER:** This tender document should be signed on all the pages by the authorized signatory in token of accepting to all terms and conditions mentioned.

6. **APPLICATION / TENDER DOCUMENT:**

The proforma of APPLICATION/TENDER DOCUMENT can be downloaded from our website which contains the following:-

- i) Instructions to applicants
- ii) Proforma of the letter and list of enclosures to be submitted by the applicant on the Company's letter head, duly signed by authorized official.
- iii) Proforma of application

7. **SUBMISSION OF APPLICATION:**

Intending applicants may arrange to submit their **"Request for Proposal/ Application"** duly filled in, as per instructions, in sealed covers super scribed with the legend **"Application for supply of Security Equipment"** before 2 p.m. on **29.12.2017** at the

following address : Andhra Pradesh Grameena Vikas Bank Head Office, H.No.2-5-8/1, Ram Nagar, Hanmakonda, Warangal Urban District I – 506 001 Telangana State.

The vendor must sign on all pages of the Tender document duly filled along with all supporting documents, arranged in seriatum.

The tender should be submitted as detailed in Tender process above.

The shortlisting of the applications received and final selection of the prequalified list of manufacturers of Security Equipment Bank's panel shall be done on the basis of predetermined criteria mentioned above by a committee constituted for this purpose.

The Bank reserves the right to select / reject any / all applicants without assigning any reason therefor.

8. INSTRUCTIONS TO APPLICANTS FOR PRE-QUALIFICATION OF MANUFACTURERS/AUTHORIZED DEALERS /AGENTS OF SECURITY EQUIPMENTS (SE)

- 1) Please read these instructions carefully before filling up the application form.
- 2) The application must be submitted in the proforma to be downloaded from our website without editing the text whatsoever. There should be NO cuttings or over writings. If there are any over writings, should be duly attested. Any violation of this condition shall render the application invalid. The application is to be submitted in a sealed cover together with the certified and attested true copies of following.
 - a. Proof of establishment of the factory for SE and its year
 - b. List of products currently manufactured.
 - c. List and addresses of the sales and other sales office.
 - d. Currently valid **ISO 9000** series certificate for the applicant's security equipment manufacturing facility and copies of **BIS & CBRI** wherever applicable and fire rating certificates obtained for various products.
 - e. Original certificate from a Chartered Accountant on the Chartered Accountant's letterhead specifying the annual turnover of the applicant in security equipment system alone, for last 5 financial years –
 - (i) 2014-15
 - (ii) 2015-16
 - (iii) 2016-17
 - f. Certificate/ proof of empanelment as SE for other pvt./public sector banks.

- g. Copies of few big works orders/ purchase order placed by some of the Banks during last 3 years.
- h. Feedback report/ satisfactory completion certificate (during last 3 years) from few clients.
- i. Required test / certificates of security equipment being manufactured by them from the approved Agencies.

9. Other Terms & Conditions:

- a) In case of Sister Concerns each concern must fill up a separate form.
- b) If the space provided in the form is not sufficient, additional sheets may be attached. Suitable mention of the additional sheets attached may be made in the form. All such sheets must be signed by authorized signatory.
- c) The Bank's representatives may visit the applicant's factory site / offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give them the necessary facilities for verification.
- d) Each page of the application must be signed by authorized official, dated and rubber stamped by the applicant.
- e) Safes being manufactured by the firm should comply with the Bureau of Indian Standards specification Nos.

IS 550 (Part I):2003,
IS 550 (Part II):1991,
IS 550 Part III:1991,
IS 11188 (Part I, II & III):1991,
IS 5244:1991

and any other prevailing specifications laid down by various Government agencies.

- f) **WARRANTY:** The supplied units should be covered under WARRANTY for a period of ONE YEAR for any manufacturers defects and should replace the unit if the defect is in main structure and replace complete set of LOCKS / LEVERS / KEYS at their own cost.

g) **PRE-BID MEETING**: Pre-Bid meeting for clarification of doubts of the bidders with regards to the tender will be held on ___/12/2017 at 3.00 PM at 4th floor of the Bank's premises at Head Office, Warangal. The participating bidders can submit their queries till 5.00 PM on ___/12/2017 on our email cmpd@apgvbank.in.

"Addendum / Corrigendum": On the basis of clarifications sought by the participant bidders in the Pre-Bid Meeting, appropriate "Addendum / Corrigendum" shall be issued on the Bank's website only and the bidder must refer the same before final submission of the Tender.

h) **BLACK LISTING & EMD SET OFF**: The applicant should NOT have been blacklisted by any Bank in the past three years or services terminated due to poor performance. An undertaking stating that the company / firm has not been blacklisted should be submitted. The successful bidder, if found to have given false information regarding the product supplied or to be supplied or does not supply as per the specifications, shall be liable to be black-listed and their EMD shall also be set-off.

i) **CVC & GF Rules 2017**: **Apart from the procedures, terms & conditions enumerated above, deficiencies felt, if any, shall be followed as per the CVC & GF Rules 2017.**

j) **FORCE DEMAJURE**: The parties shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the parties, i.e. Force Majeure. For the purpose of this clause, Force Majeure shall mean an event beyond the control of the parties, due to or as a result of or caused by acts of God, wars, insurrections, riots, earth quake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the parties, resulting in such a situation. In the event of any such intervening Force Majeure, each party shall notify the other party in writing of such circumstances and the cause thereof immediately within five calendar days. Unless otherwise directed by the other party, the party pleading Force Majeure shall continue to perform/render/discharge other obligations as far as they can reasonably be attended/fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure. In such a case, the time for performance shall be extended by a period/s not less than the duration of such delay. If the duration of

delay continues beyond a period of three months, the parties shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding above, the decision of the Bank shall be final and binding on the Vendor.

- k) **RESOLUTION OF DISPUTES**: The Bank and the Vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Bank and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration. All questions, disputes or differences arising under and out of, or in connection with the contract, shall be referred to two Arbitrators: one Arbitrator to be nominated by the Bank and the other to be nominated by the Vendor. In the case of the said Arbitrators not agreeing, then the matter will be referred to an umpire to be appointed by the Arbitrators in writing before proceeding with the reference. The award of the Arbitrators, and in the event of their not agreeing, the award of the Umpire appointed by them shall be final and binding on the parties. The Arbitration and Reconciliation Act 1996 shall apply to the arbitration proceedings and the venue of the arbitration shall be Warangal or Hyderabad. During the period of dispute each party shall continue its obligations under this tender.

General Manager - I

**Proforma of application for prequalification of Manufacturers / Authorized Dealers
/ Agents of Security Equipment**

(To be typed on the applicant's printed letter head)

General Manager (I)
Andhra Pradesh Grameena Vikas Bank,
Head Office, H.No.2-5-8/1, Ram Nagar, Hanmakonda,
Warangal Urban District- 506001
Telangana State.

Ref. No. _____

Date:___/12/2017

Dear Sir,

**Application for Rate Contract / Empanelment of Security Equipment
Manufacturers / Authorized Dealers / Agents**

We refer to your advertisement on the captioned subject and also the details released on the website of the bank which we have carefully perused and understood the procurement criteria's mentioned therein.

Accordingly, we now submit the application form duly completed in all respects together with certified copies of the following documents for the pre-qualification for supply of Security Equipment.

We confirm that all information given therein is true to the best of our knowledge. If any of the information given is found to be incorrect either fully or partially, you may reject the application summarily.

Yours faithfully,

(Applicant's signature)

Encl.: Documents:-

1. Year of establishment
2. List of manufactured SE products
3. CAS turnover certificates
4. ISO and other BIS & fire rating certification
5. Addresses of sales offices
6. Empanelment with other Bank or organizations.
7. Copies of PO/work orders
8. Clients completion certificate

ANDHRA PRADESH GRAMEENA VIKAS BANK
Head office :: Warangal

(Ref: Tender Notice No.APGVB/P&D/8/2017-18 dated 05/12/2017)

PARTICULARS OF MANUFACTURERS / AUTHORIZED DEALERS / AGENTS
FOR SUPPLY OF SECURITY EQUIPMENT

(PLEASE FILL UP ALL THE COLUMNS LEGIBLY)

S. No	Specifications	Particulars
1	Name of the Unit/Firm with full address with Telephone / Mobile/ FAX.Nos/Email Address etc.,	
	Administrative Office :	
	Factory Address:	
	Other Branch Offices	
	Name of the contact person(s) and his/their mobile/telephone numbers	
	Whether ISO certified / IBA/RBI/SBI/approved Unit (if so, enclose copy of relative certificate issued)	
2	CONSTITUTION OF UNIT <ul style="list-style-type: none"> Enclose evidence like Certificate of Commencement of Business / memorandum of Articles of Association/ Partnership Deed Etc Whether registered with Registrar of Companies / Firms (Enclose copy) 	a) Proprietary /Partnership /Private Ltd/ Public ltd. Company/Co-op Society (Delete whichever is inapplicable)
		b) Registration No./Trade License No: Date valid up to :_____/_____/_____

S. No	Specifications	Particulars
3	Year of Establishment/ Experience in line of activity: (Please refer Eligibility criteria for pre-qualification)	Year of establishment : _____ Experience in years of the Proprietor / partner / Director of the unit : _____ years
4	Name(s) of the Proprietor/ Mg.Partner/Mg.Director etc	
5	Name and addresses of the Bankers / Phone Numbers	BANK: BRANCH: A/c No: IFS Code:
6	Whether registered for GST ? (Mention No. & Date and furnish copies) Whether registered under REGULAR or COMPOSITION (GST) scheme?	GST No:
7	Whether an Assesse of Income Tax (Enclose AUDITED copies of IT Return for the last 3 years with all enclosures)	PAN No: _____ GSTAN/GSTIN No: _____
8	Annual Turnover for the last 3 years (See Annexure – I) category wise eligibility criteria) (Balance Sheets to be enclosed)	(Rs. in lakhs) Year 2014-15 Rs. _____ Year 2015-16 Rs. _____ Year 2016-17 Rs. _____
9	Please indicate if you have ISO 9000 Series Certification for manufacturing processes. (If yes, please enclose a copy of the Certificate).	
10	Please indicate the names of SECURITY EQUIPMENT currently manufactured by you	1. 2. 3. 4. 5.
11	Please indicate product wise BIS & CBRI certifications/ fire rating certification received along with proof thereof	1. 2. 3. 4. 5.

S. No	Specifications	Particulars
12	If you are registered in the panel of other private/ co-operative /public sector Banks/ Statutory Bodies furnish their names, specify the items for which registered and date of registration (Certified copies of empanelment letters / Central & State Govt. Organisation registration should be enclosed.)	
13	Names of Institutions/ Govt, Agencies / Banks, reputed companies etc., where your unit is executing works and maintained there against the turnover in the last year	
14	Detailed description of works undertaken with Banks/GOI institutions	
15	Whether you are agreeable to Bank's random testing of the SE at authorized testing laboratory of BIS. Under the circumstances, do you agree to bear all such testing expenditure?	YES / NO _____ YES / NO _____
16	Whether removed / blacklisted at any time in any Bank / Govt. organization? If yes mention details	YES / NO _____
17	Details of TENDER COST enclosed	DD. No: Date of DD: Name of the Bank:
18	Details of EMD enclosed	DD. No: Date of DD: Name of the Bank:

COMPLIANCE STATEMENT

Declaration :

I/we _____ s/o d/o Sri _____

Proprietor/ Partner / Director / Authorized Signatory of Sri/Smt

_____ Competent to sign and execute the
Tender document.

2. I/We have carefully read and understood all the terms and conditions of the tender and hereby convey my/our acceptance of the same.

3. The information / documents furnished along with the above declaration are true and authentic to the best of my/our knowledge and belief. I/We am / are well aware of the fact that furnishing of any vague / false information / fabricated document would lead to rejection of my /our tender at any stage besides liabilities towards prosecution under appropriate law.

PLACE : _____

DATE : ____/____/2017

Stamp/Seal
of the Company

Signature of the Authorized person
& Designation

COMMERCIAL BID**TENDER FOR SUPPLY OF SECURITY EQUIPMENT**

To,

The General Manager-I
Andhra Pradesh Grameena Vikas Bank
Head Office : Warangal

Sir,

I/We have read the RFP and fully understood the Specifications, Terms & Conditions and quote the rates for the following Security Equipment, as required in the Tender No.:APGVB/P&D/9/2017-18:

S. No	Items /Variants	Specifications in Brief				Cost per unit Rs.	Cost of Changing levers Rs.
		Class	Tool Resistance capacity in Minutes		Fire Resistance capacity in minutes		
			DOOR	Other 5 sides	All sides		
	HAND SAFES						
1	Hand Safes 26"	C	30	10	30		
2	Hand Safes 31"	C	30	10	30		
3	Hand Safes 41"	C	30	10	30		
4	Any new model						
	CASH SAFES- 61						
3	Cash Safe TRTL 15X6	BB	15	15	15		
4	Cash Safe TRTL 30X6	A	30	30	30		
5	Cash Safe TRTL 30X6	A	30	30	30		
6	Cash Safe TRTL 45X6	A+	45	45	45		
7	Cash Safe TRTL 60X6	AA	60	60	60		
8	Cash Safe TRTL 90X6	AAA	90	90	90		
9	Any new model						
	JEWEL SAFES - 61						
10	Jewel Safe TRTL 15X6	BB	15	15	15		
11	Jewel Safe TRTL 15X6 Draw Model with Lock & key	BB	15	15	15		
12	Jewel Safe TRTL 30X6	A	30	30	30		
13	Jewel Safe TRTL 30X6 Draw Model with Lock & key	A	30	30	30		
14	Jewel Safe TRTL 45X6	A+	45	45	45		
15	Jewel Safe TRTL 60X6	AA	60	60	60		
16	Jewel Safe TRTL 60X6 Draw Model with Lock & key	AA	60	60	60		
17	Any new model						

S. No	Items /Variants	Specifications in Brief				Cost per unit Rs.	Cost of Changing levers Rs.
		Class	Tool Resistance capacity in Minutes		Fire Resistance capacity in minutes		
			DOOR	Other 5 sides	All sides		
	FIRE RESISTANT SAFES						
18	Fire Resistant Record Cabinet		-	-	120		
19	Any new model						
	LOCKERS - 81 inches						
20	56 SSDL	C	30	10	30		
21	46 SSDL	C	30	10	30		
22	36 SSDL	C	30	10	30		
23	28 SSDL	C	30	10	30		
24	24 SSDL	C	30	10	30		
25	14 SSDL	C	30	10	30		
26	20+4 SSDL	C	30	10	30		
27	7+14 SSDL	C	30	10	30		
28	Any other model						
29	Any other model						
30	56 SSDL	BB	30	10	30		
31	46 SSDL	BB	30	10	30		
32	36 SSDL	BB	30	10	30		
33	28 SSDL	BB	30	10	30		
34	24 SSDL	BB	30	10	30		
35	14 SSDL	BB	30	10	30		
36	20+4 SSDL	BB	30	10	30		
37	7+14 SSDL	BB	30	10	30		
38	Any other model						

The rates quoted are **EXCLUSIVE** of all Taxes.

But, the rates are **INCLUSIVE** of transport and installation at the destination/site.

Date : ____/____/2017

Place: _____

Seal / Stamp of Vendor

Signature of Authorized person