



**ANDHRA PRADESH GRAMEENA VIKAS BANK**  
(A Government of India Undertaking) Head Office :: WARANGAL (Sponsored by State Bank of India)

Planning & Development Department

**NOTICE INVITING TENDER**

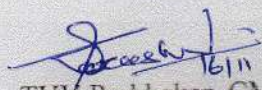
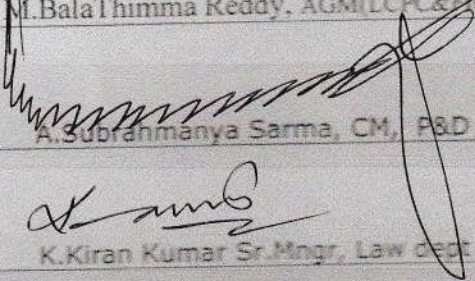
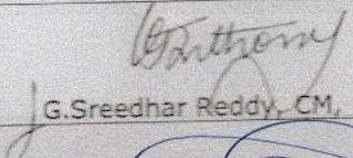
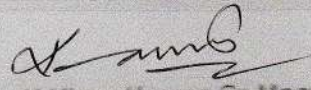

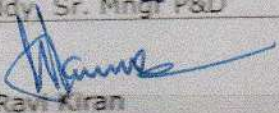
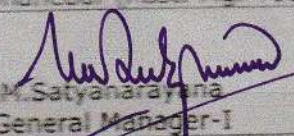
**R F P**

**REQUEST FOR PROPOSAL**

<b>PROCUREMENT OF 231 MOBILE SIGNAL BOOSTERS AND POWER BANKS</b>	<b>TENDER No. 13</b>
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Last Date of <b>RECEIPT</b> of Tenders	10.12.2018 upto 1.00 PM	D.No.2-5-8/1 , 1st Floor, Opp: Life Line Hospital, Ramnagar, HANMAKONDA - 506001 District: Warangal, Telangana
Date of <b>OPENING</b> of Tenders	10.12.2018 at 1.30 PM	
Pre-Bid Meeting - <b>POC</b> , Phone : 08455-297212 Contact: Mohd.Shahebar- 9490157463	26.11.2018 at 11.30 AM	H.No. 25-35/3/D, 3rd Floor, Opp: Beeramguda Kaman, RamchandraReddy Nagar, RCPuram (BHEL), PIN 502032 <b>HYDERABAD</b>
<b>EMD</b> amount		<b>Rs.50,000/-</b>
<b>Retention Money</b>		<b>5% of the billed amount</b>
Price <b>Validity</b> Period		<b>ONE YEAR</b>
<b>Warranty</b> for the items supplied		<b>ONE YEAR</b> from agreement
Availability of Tender Document - Our Website		<a href="http://www.apgvbank.in">www.apgvbank.in</a>

**Tender Committee**

SLN Prasad, AGM, RRM & Credit	M.BalaThimma Reddy, AGM(LCPC&FC)
 TVV Prabhakar, CM Accts	 A. Subrahmanya Sarma, CM, P&D
 G. Sreedhar Reddy, CM, IT	 K. Kiran Kumar Sr. Mngr, Law dept
 K. Ram Reddy, Sr. Mngr P&D	 Mohd Shahebar (Asst. Mngr-FC)
 K. Ravi Kiran General Manager-IV	 M. Satyanarayana General Manager-I



No. of pages : 16

Date : 15/11/2018



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K.Ram Reddy, Sr. Mngr P&D	Mohd Shahebar (Asst. Mgr-FIC)
K.Ravi Kiran General Manager-IV	M.Satyanarayana General Manager-I

**No. of pages : 17**

**Date : 15/11/2018**

## RFP – REQUEST FOR PROPOSAL

### INTRODUCTION & SCOPE OF WORK

Andhra Pradesh Grameena Vikas Bank is a Regional Rural Bank, sponsored by State Bank of India, and jointly established by Government of Andhra Pradesh and Government of India. Our bank has 768 branches as of now and are operating in eleven regions viz. Ashoknagar, Bhadrachalam, Khammam, Mahabubnagar, Nalgonda, Parvathipuram, Sangareddy, Srikakulam, Vizianagaram, Visakhapatnam, and Warangal in the States of Telangana and Andhra Pradesh. All the **772** branches have been functioning in a computerized environment on CBS platform.

2. As part of Financial Inclusion, Government of India has assigned 1867 Sub Service Area (SSA) points in the operational areas of our bank. We have 1867 Bank Mithra appointed at all these points and are operational. Few SSA points have weak signal strength causing hindrance to the Bank Mithra activities. These areas are named as Grey areas and require mobile signal boosters to boost the signal strength for uninterrupted banking services. On pilot basis we have tested Mobile signal boosters at few of these points and these boosters are effective in increasing the signal strength. Now, Bank proposes to procure **Mobile Signal Boosters and Power Banks** supporting **MICRO ATMs** at Grey SSA points in erstwhile districts of Khammam, Mahabubnagar, Medak, Nalgonda, Warangal in Telangana (157 locations) and in districts of Vishakapatnam, Vizianagaram and Srikakulam of Andhra Pradesh states(74 locations).

3. You are required to submit your offer/quote on the annexure (**Annexure-VI – Commercial Bid**) provided for the purpose and offers made otherwise are not accepted.

<b>Your offer should reach us on or before</b>	<b>10.12.2018 upto 01.00 PM</b>	<b>At</b>
<b>Tenders will be opened on</b>	<b>10.12.2018 at 01.00 PM</b>	<b>WARANGAL</b>
<b>POC will be held on</b>	<b>26.11.2018 at 11.30 AM</b>	<b>At Hyderabad</b>

4. Please note that you have to participate in tender and submit quote for all the 231-900Mhz Mobile signal boosters and power banks.

5. Bank is envisaging for the installation of **231 Mobile signal boosters, 900Mhz and 20000MAH capacity power banks** supporting above said mobile signal booster with a minimum of following capabilities/features:

### **SPECIFICATIONS: Mobile Signal Booster (As per NABARD approved standards)**

Mini design, affordable, lightening protection, Easy installation, Wide coverage, Low radiation with below mentioned technical specifications.

- (i) Product Model : – GSM900
- (ii) Frequency range: 890-915 MHz(UL) 935-960 MHz(DL)
- (iii) Gain(dB) 55Db: +/- 3db (UL), 60Db+/-3db(DL)
- (iv) Output power: 17dBm/ +/-3DBM
- (v) Pass Band Ripple: <=3dB
- (vi) I/o Impedance: 50ohms
- (vii) Noise Figure: <=4dB
- (viii) Transmission delay : <=05 micro seconds
- (ix) Ambient temperature : -10C ~60C
- (x) Power supply: AC110-220V to DC5V

- (xi) Booster Size: 140 x 100 x 30mm
- (xii) Reliability: GB6993-86 standard
- (xiii) Compatibility ETS300 694-4 standards
- (xiv) Ideal Coverage Area (sqm): 100 sq. meter.
- (xv) The booster kit should contain Omni 360 Outdoor antenna and Indoor panel antenna.

### **Power Bank**

- (i) Power bank should support the booster supplied as per above mentioned specifications.
- (ii) Capacity 20000 mAH

### **SCOPE OF WORK**

#### **REGION WISE BOOSTERS PARTICULARS**

The boosters to be supplied by vendors will have to be installed at the following regions:

<b>S No.</b>	<b>Name of the R.O.</b>	<b>No Of Gray areas.</b>	<b>District</b>
1	KHAMMAM	08	Khammam
2	BHADRACHALAM	57	Khammam
3	NALGONDA	12	Nalgonda
4	WARANGAL	18	Warangal
5	MAHABUBNAGR	09	Mahabubnagar
6	SANGAREDDY	35	Sangareddy
7	ASHOKNAGAR	18	Sangareddy
8	Vishakapatnam	11	Vishakapatnam
9	Vizianagaram	36	Vizianagaram
10	Srikakulam	18	Srikakulam
11	Parvathipuram	9	Srikakulam/Vizianagaram
	<b>TOTAL</b>	<b>231</b>	

6. As you are aware, all the technical requirements and our usual terms, conditions and procedure for submission of your offers are indicated in our Terms and Conditions which may be amended from time to time.

7. Bank will be deploying these devices at Grey SSA areas in Telangana State(at all kind of locations like Rural, Semi Urban, Metro) and vendor needs to provide for installation, commissioning, maintenance, repair, replacement support with well defined uptime at all these places.

8. Bank has planned to procure **231 mobile signal boosters and power banks** with an option to freeze the price for **next one year** and extend the order for more/less number of devices depending on the requirement and performance.

9. After technical evaluation (which will, in addition to other criteria as per specs, necessarily include successful demonstration of devices integrated with our Visiontek Micro ATMs), Bank will select the vendor on L1 basis subject to:

- (i) Their participation in the RFP
- (ii) Fulfilling of eligibility criteria of RFP
- (iii) Completion of POC (Proof of Concept)

10. The Bank proposes to invite tenders from established organizations (hereinafter referred to as "Bidder") for empanelment to undertake supply, installation, testing, commissioning and maintenance of equipment as per details listed out in this document.

11. The Tender / Bidding Document can be downloaded from Bank's Website [apgvbank.in](http://apgvbank.in) free of cost.

12. You are required to submit an '**Earnest Money Deposit**' of **Rs.50,000/- (Fifty thousand Rupees only)** in the form of Demand Draft or Banker's cheque from any nationalized Bank or from **APGVB Bank** favoring 'Chairman, Andhra Pradesh Grameena Vikas Bank, Head Office, Warangal". However

- a. Vendor with MSME Registration to be exempted from EMD, should submit the MSME certificate duly showing the running activity indicated in the certificate.
- b. Vendor with MSME certification becomes L-1, shall have to provide Bank Guarantee for Rs. 50,000/- (Rupees Fifty thousand rupees only) or equivalent to the EMD amount.

The EMD pertaining to L-1, L-2 & L-3 will be retained and the rest will be returned immediately (on the day of opening) after opening of the tenders, under the authentication of the representative.

The EMD of L-2 & L-3 will be returned only after the Purchase Order is awarded / accepted by the L-1 vendor.

**13. Pre-qualifying criteria for empanelment / Technical bid:**

The **tenderers / bidders** are required to fulfill the following:

- The Bidder should have necessary registrations from **GOI / Any state Govt.**
- The Bidder Should be in the similar line of business of Supply, Commissioning, Maintenance, Servicing of Hardware like Mobile signal boosters and power bank supporting mobile signal boosters for a continuous period of **two** years (Proofs should be enclosed).
- The bidder should have expertise in supplying Mobile signal boosters to **public sector Banks/ Private sector banks/Government departments etc** (proofs should be enclosed).
- The bidder should have proven track record of providing adequate support and service **through its branches/dealers/ on call etc.** They/their allies/their dealers/ should have service engineer in the States (Andhra Pradesh and Telangana) of bank operations. **List of service centres should be enclosed.**
- The Bidder should **not be banned/ black listed /** having negative remarks / poor service etc. **during the last three years**, while dealing with the Public Sector Banks/Private Sector Banks/Government Departments etc.

Bank reserves the right to make any changes in the terms and conditions at any stage of the tender till the last date. The tender validity will be for **One year** from the date of awarding the tender & agreement. The technical bid should contain all the following enclosures.

**Documents to be enclosed to technical bid.**

- a) DD for EMD amount Rs.50,000/- (in a separate cover)
- b) Letter of Authorization - (ANNEXURE - II ) - If a representative is (carrying the tender) and attending the Tender Opening in person

- c) Non-blacklisting letter - (ANNEXURE - III )
- d) Vendors Response - (ANNEXURE - IV )
- e) Vendors General Information - (ANNEXURE - V )
- f) COMPLETE Tender form (17 PAGES) set duly signed on all pages accepting the Terms & Conditions
- g) **Certificate of Registration** issued by the Central/any state government – to show the existence & experience.
- h) Experience document/copy of **latest** supply orders – To show continuation of the activity
- i) Latest Income Tax Returns of last **2 Years**.
- j) List of **Service Centers**

9. **MODE OF TENDER SUBMISSION:** Tenders are to be submitted in **three separate sealed covers**;

<b>Cover - 1</b>	for Demand Draft pertaining to the Earnest Money Deposit or MSME Certificate	All three covers ( <b>1,2 &amp; 3</b> ) should be put in one large cover superscribed – <b>“Tender for Mobile Boosters &amp; Power Banks”, and Senders Address</b> in full with contact number
<b>Cover - 2</b>	for non-financial (Technical) bid (with all enclosures as stated in point no.13 above	
<b>Cover - 3</b>	for financial (Commercial) bid	

The above three covers should be kept in ANOTHER sealed cover and to be **dropped in the Tender Box, or to be sent through Registered post or Courier** to enable us to verify the EMD amount and technical qualifications before opening the time specified in this document.

Please note that the cover containing EMD will be opened first, and if the Demand draft submitted is for the correct amount and in order, then only the non-financial (technical) bid will be opened. If the technical bid consists of all the required / above stated documents enclosed are found in order and accepted, then only the financial bid will be opened. Bank reserves the right to open or not to open the financial bid of any vendor basing on the acceptance/rejection of non-financial bid and past performance.

The decision of the Bank shall be final and binding on the vendor in the matter of interpretation of any clause included in this tender or any dispute arising out of the execution of tender. Bank can also terminate the tender without assigning any reason.

Completed quotations/tender shall be dropped in the tender box provided at the 4<sup>TH</sup> Floor, Department of Planning & Development, or in person or may be sent by registered post/courier to Head Office, Andhra Pradesh Grameena Vikas Bank, Warangal.

**Address for Correspondence: Chief Manager (Plg &Dev)**  
**Andhra Pradesh Grameena Vikas Bank,**  
**# 2-5-8/1, Ramnagar, Hanumakonda**  
**Warangal Dist, Telangana – 506001**  
**E-Mail: [cmpd@apgvgbank.in](mailto:cmpd@apgvgbank.in)**  
**Contact Person: for any**  
**Queries in the tender document**  
**1. M. Balathimma Reddy - 9490153767**  
**2. Mohd.Shahebar- 9490157463**

**OTHER TERMS & CONDITIONS**

## **For Hardware, Software & Maintenance Services**

1. **New product:** The Vendor warrants that the products supplied under the Contract are new, unused, of the most recent or current model and they incorporate all recent improvements in design and / or features. The Vendor further warrants that all the Products supplied under this Contract shall have no defect, arising from design or from any act of omission of the Vendor, that may develop under normal use of the supplied products in the conditions prevailing in India.
2. **Term of Warranty for Hardware Components:** Onsite comprehensive warranty for all the hardware components including free replacement of spares, parts, kits as and when necessary will be **12 months** from date of installation or **15 months** from date of delivery, whichever is earlier.
3. **On-site comprehensive warranty:** The warranty would be **on-site** and **comprehensive** in nature and back to back support from the OEM. The vendor will warrant all the hardware/software against defects arising out of faulty design, materials and media workmanship etc. for a period of One year from the date of acceptance of the hardware and software. The Vendor shall repair or replace worn out or defective parts including all plastic parts of the equipment at his own cost including the cost of transport.
4. **Maintenance during warranty:** During the term of the contract, the VENDOR will maintain the equipment in perfect working order and condition and for this purpose will provide the following repairs and maintenance services:
  - a) **Qualified Personnel:** Free maintenance services during the period of warranty. Professionally qualified personnel who have expertise in the hardware and system software supplied by the vendor will provide these services.
  - b) **Timings & Exigencies:** The successful Bidder shall rectify any defects, faults and failures in the equipment and shall repair/replace worn out or defective parts of the equipment during working hours i.e. from 8.00 A.M. to 8.00 P.M. on all working days (viz. Monday to Saturday). In case any defects, faults and failures in the equipment could not be repaired or rectified during the said period, the engineers of the VENDOR are required to accomplish their duties beyond the said schedules in case of any situation, if it warrants. In cases where unserviceable parts of the equipment need replacement, the VENDOR shall replace such parts, at no extra cost to the BANK, with brand new parts or those equivalent to new parts in performance. For this purpose the VENDOR shall keep sufficient stock of spares at Bank's premises and at the premises of The VENDOR.
  - c) **Response time:** The maximum response time for a maintenance complaint from the site of installation (i.e. time required for Vendor's maintenance engineers to report to the installations after a request call / fax /e-mail is made or letter is written) shall not exceed 4 (four) hours.
  - d) **Repair Time:** The VENDOR shall ensure that faults and failures intimated by Bank as above are set right within 6 (six) hours of being informed of the same. In any case the equipment should be made workable and available not later than the Next Business Day.
  - e) **Up Time:** The VENDOR shall ensure that the full configuration of the equipment is available to the BANK in proper working condition viz. uptime of 95% of the time on a 24x7x365 basis.
  - f) The VENDOR shall ensure that the meantime between failures (including any malfunctioning, breakdown or fault) in the equipment or any part thereof, as calculated during any and every quarter (period of three consecutive months) is not less than 90 days
  - g) **PENALTY FOR DELAY IN PREVENTIVE MAINTENANCE:** During Warranty period service support should be provided within six hours of lodging complaint.

In case the rectification is delayed more than above stipulated time or any part needs to be taken to the vendors lab for repair, the vendor should provide standby equipment. Failure to do so, on the part of the vendor, shall make the vendor liable :

- 1) FOR A PENALTY OF **Rs.200/-** PER DAY AFTER 24 HOURS
- 2) REIMBURSINGS THE EXPENSES INCURRED BY THE BANK FOR GETTING THE FAULT REMOVED / RECTIFIED, IN CASE THE VENDOR FAILS TO RECTIFY THE FAULT EVEN AFTER TWO WORKING DAYS OF CALL LOGGED BY US
- 3) REIMBURSING THE LOSS INCURRED BY THE BANK DUE TO DELAY IN SERVICE

**h)** Any penalty due during the Warranty period will be adjusted against the 5% Retention Money retained by the Bank.

For purpose of calculating penalty, uptime is calculated as under:

$$\text{Uptime(\%)} = \frac{\text{Sum of total hours during month} - \text{Sum of downtime hours during month}}{\text{Sum of total hours during the month}} \times 100$$

$$\text{Total hours during the month} = \text{No. of working days} \times 8$$

- i) The VENDOR shall ensure that the meantime between failures (including any malfunctioning, breakdown or fault) in the equipment or any part thereof, as calculated during any and every quarter (period of three consecutive months) is not less than 90 days.
  - j) **Changes at NO extra cost:** All engineering changes generally adopted hereafter by the VENDOR for equipment similar to that covered by this AGREEMENT, shall be made to the equipment at no cost to the Bank.
  - k) **Qualified Engineers:** Qualified maintenance engineers totally familiar with the equipment shall perform all repairs and maintenance service described herein.
  - l) **Maintenance of Register:** The Bank shall maintain a register at its site in which, the Bank's operator / supervisor shall record each event of failure and / of malfunction of the equipment. The VENDOR's engineer shall enter the details of the action taken in such register. Additionally every time a preventive or corrective maintenance is carried out, the VENDOR'S engineer shall make, effect in duplicate, a field call report which shall be signed by him and thereafter countersigned by the Bank's official. The original of the field call report shall be handed over to the Bank's official.
  - m) The VENDOR shall provide replacement equipment, if any equipment is out of the premises for repairs.
5. **Ownership of the Equipment:** Any worn or defective parts withdrawn from the equipment and replaced by the VENDOR shall become the property of the VENDOR and the parts replacing the withdrawn parts shall become the property of Bank.
  6. **Access for Repair/Maintenance:** The VENDOR's maintenance personnel shall be given access to the equipment when necessary, for purpose of performing the repair and maintenance services indicated in this agreement.
  7. NO term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to or waiver of a breach by other, whether express or implied, shall not constitute a consent to or waiver of or excuse for another different or subsequent breach.
  8. **Levy of Penalty & Right to Cancel Order:** If, in a quarter, the VENDOR does not fulfill the provisions of clauses (b), (c), (d), (e) and (f), the penalties mentioned in (g) shall be levied and recovery of such amounts shall be made from the 5% Retention Money held with the Bank, without prejudice to the right of the Bank to cancel the current orders or stop placing of further orders.



9. **Vendor's Negligence / Indemnification of Loss:** On account of any negligence, commission or omission by the engineers of the VENDOR and if any loss or damage caused to the Equipment, the VENDOR shall indemnify/pay/reimburse the loss suffered by the BANK.

10. **Future additions of Hardware :**

10.1 The Bank would have the right to:

- a) Shift supplied systems to an alternative site of its choice.
- b) Disconnect / connect / substitute peripherals/devices or any equipment acquired from another vendor.
- c) Expand the capacity / enhance the features / upgrade the hardware supplied, either from the vendor, or another vendor, or developed in-house.

Provided, such changes or attachments do not prevent proper maintenance from being performed, or unreasonably increase the VENDOR cost of performing repair and maintenance service.

10.2 The warranty terms would not be considered as violated if any of (a), (b) or (c) above take place, should there be a fault in the operations of the system, the vendor, would not unreasonably assume that the causes lie with those components / software not acquired from them.

11.1 **PAYMENT TERMS**

a. Advances Payment with LOI/PO : 25% of the total project cost.

b. Against delivery and installation reports: 70% of the total project cost.

c. After completion of the warranty period: **5% of the total project cost(Retention Money)** or against production of Bank Guarantee before the end of the warranty period or a deposit in the form of a Special Term Deposit with APGV Bank at our ASHOKNAGAR Branch. The fixed deposit receipt has to be duly discharged by the Vendor on the back side of the STDR and will be marked LIEN by the Branch concerned.

11.2 A suitable undertaking letter will also be obtained apart from the usual lien undertaking Letter

12.1 **CONFIDENTIALITY:**

The VENDOR acknowledges that all material and information which has and will come into its possession or knowledge in connection with this agreement or the performance thereof, whether consisting of confidential and proprietary data or not, whose disclosure to or use by third parties may be damaging or cause loss to Bank will all times be held by it in strictest confidence and it shall not make use thereof other than for the performance of this agreement and to release it only to employees requiring such information, and not to release or disclose it to any other party. the VENDOR agrees to take appropriate action with respect to its employees to ensure that the obligations of non-use and non-disclosure of confidential information under this agreement are fully satisfied. In the event of any loss to the Bank in divulging the information by the employees of the VENDOR, the bank shall be indemnified. The VENDOR agrees to maintain the confidentiality of the Bank's information after the termination of the agreement also.

12.2 The VENDOR/Bank will treat as confidential all data and information about the VENDOR/Bank/Contract, obtained in the execution of this tender including any business, technical or financial information, in strict confidence and will not reveal such information to any other party.

### 13 Force Majeure

The parties shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the parties, i.e. Force Majeure.

For the purpose of this clause, Force Majeure shall mean an event beyond the control of the parties, due to or as a result of or caused by acts of God, wars, insurrections, riots, earth quake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the parties, resulting in such a situation.

In the event of any such intervening Force Majeure, each party shall notify the other party in writing of such circumstances and the cause thereof immediately within five calendar days. Unless otherwise directed by the other party, the party pleading Force Majeure shall continue to perform/render/discharge other obligations as far as they can reasonably be attended/fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure.

In such a case, the time for performance shall be extended by a period/s not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the parties shall hold consultations with each other in an endeavor to find a solution to the problem.

Notwithstanding above, the decision of the Bank shall be final and binding on the Vendor.

### 14. Resolution of Disputes

The Bank and the Vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Bank and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration.

All questions, disputes or differences arising under and out of, or in connection with the contract, shall be referred to two Arbitrators: one Arbitrator to be nominated by the Bank and the other to be nominated by the Vendor. In the case of the said Arbitrators not agreeing, then the matter will be referred to an umpire to be appointed by the Arbitrators in writing before proceeding with the reference. The award of the Arbitrators, and in the event of their not agreeing, the award of the Umpire appointed by them shall be final and binding on the parties.

The Arbitration and Reconciliation Act 1996 shall apply to the arbitration proceedings and the venue of the arbitration shall be Warangal or Hyderabad.

During the period of dispute each party shall continue its obligations under this tender.

### 15. Black listed / Financial disputes with APGV BANK

Vendors who are black listed by any organization or Bank or those vendors having financial disputes with APGV Bank are not eligible for participation in the tender process.

GENERAL MANAGER (I)

Encl: As above

## **CHECK LIST FOR VENDORS**

### **Submission of tender**

**Vendors are advised to check & ensure to enclose the following list of documents before submitting the Tender**

1. Demand Draft for EMD for Rs 50,000/-.
2. Letter of authorization to the representing executive(s) (Format in ANNEXURE-II)
3. Self-declaration letter for not having BLACK LISTED by any Bank or Govt. Organization - (Format in ANNEXURE-III)
4. Vendors Response - (Format in ANNEXURE-IV)
5. Bidder's General Information (Format in Annexure-V)
6. Complete Tender Document signed on all the pages (16 pages)
7. Certificate of Registration copy
  - a. (Registration with Central/Any state Government.
8. Memorandum of Articles of Association, Partnership Deed, if any
9. Sales / GST Tax – Registration Copy
10. IT Return for last 2 years
11. Audited Balance sheets and Profit & Loss
  - a. (Financial /Turnover) Statements for last two years
12. Experience documents / Copies of Purchase Orders & Delivery certificates
13. FINANCIAL BID - (Format in ANNEXURE-VI)
14. Other required documents mentioned elsewhere in this tender document
15. List of **Service Centers**

**Note: NON-SUBMISSION of any of the above documents may result in rejection of the tender or as decided by the bank**

***General Manager-I***

**DRAFT – Letter of Authorization**

Ref. No. \_\_\_\_\_ dated \_\_\_\_/\_\_\_\_/2018

General Manager (I)  
Andhra Pradesh Grameena Vikas Bank,  
Head Office, Warangal,  
H.No.2-5-8/1, Ram Nagar, Hanmakonda,  
Warangal Urban District- 506001  
Telangana State

Dear Sir,

**Tender Ref. No:        /2018-19 dated        /        /2018**

We M/s \_\_\_\_\_ who are established and reputed vendors / suppliers of various electronic items, viz; Mobile Signal boosters, power banks, \_\_\_\_\_ etc., having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby authorize Sri/Smt/Kum/Tansgender \_\_\_\_\_ (Name) to offer our tender/quotation, negotiate and conclude the contract with you against the above invitation for offer.

The above representative shall be responsible for answering any query and authenticate as required during the process of tender opening for smooth conclusion.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_  
(Name of Printer/manufacturer)

Signature of the Authorized Person

**Note:** This letter of authority should be written / printed on the letterhead of the printer/manufacturer/s and should be signed by a competent person of the printer / manufacturer.

**DRAFT – NON-BLACKLISTING LETTER**

Our Lr No: \_\_\_\_\_ dated \_\_\_\_/\_\_\_\_/2018  
General Manager (I)  
Andhra Pradesh Grameena Vikas Bank,  
Head Office, Warangal,  
H.No.2-5-8/1, Ram Nagar, Hanmakonda,  
Warangal Urban District- 506001

Telangana State

Dear Sir,  
**Tender Ref. No:     /2018-19 dated     /     /2018**

I/We M/s \_\_\_\_\_ who are established and reputed vendors / suppliers of various electronic items, viz; Mobile Signal boosters, power banks, \_\_\_\_\_etc., having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby confirm that our concern is **NOT-BLACKLISTED** by any Bank nor a Govt. organization during the last **THREE** years.

We assure you of our best services timely and qualitatively.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_  
(Name of Printer/manufacturer)

\_\_\_\_\_  
Signature of the Authorized Person

Note: This letter of NON-BLACKLISTING should be written / printed on the letterhead of the printer/manufacturer/s and should be signed by a competent person of the manufacturer.

**Vendor's Response**

(To be given on Vendors' letter head)

To,  
The General Manager,  
Andhra Pradesh Grameena Vikas Bank  
Head Office – Warangal

(Invariably respond to all the following parameters / aspects. Do not delete or add any parameter from/to this list. However, you may attach a separate sheet to record your comments, if any)

S.No	Parameter	Your response
1	Whether agreeable to all the terms and conditions expressed by the Bank	Yes/No
2	Whether agreeable to the payment norms of the Bank; support out of working hours of the Bank / Vendor.	Yes/No
3	Whether having a minimum <b>2 years of experience</b> in this field having one or two reputed companies as their customers. If yes, the opinion letters of the customers are to be enclosed.	Yes/No
4	Whether agreeable to place service engineers available in state of AP and Telangana.	Yes/No
5	Whether you are ready to match the price of the lowest vendor quoted.	Yes/No
6	Whether vendor has presence of service outlets at our area of operation for the last 2 years.	Yes/No
7	Whether you are acceptable to maintain the required spares at the Regional Offices.	Yes/No
<p>We have read and understood all the terms and conditions stipulated by the Bank in the tender Annexures and the subsequent amendments, if any, for coverage of all categories of equipment and do hereby agree to each and every item indicated therein.</p> <p>Date: ____/____/2018</p> <p style="text-align: center;"><b>COMPANY SEAL</b>                      <b>AUTHORISED SIGNATORY OF THE COMPANY</b></p>		


**ANDHRA PRADESH GRAMEENA VIKAS BANK**

Head office :: Warangal

**VENDORS DETAILS**
**Procurement of Mobile Signal Booster & Power Banks**
**PLEASE FILL UP ALL THE COLUMNS LEGIBLY**

S. No	Specifications	Particulars
1	<b>Name of the Unit/Firm</b> with full address with Telephone / Mobile/ FAX.Nos/Email Address etc.,	
	Administrative Office :	Email: Mobile:
	Factory Address:	
	Whether ISO certified / IBA/RBI/SBI/approved Unit (if so, enclose copy of relative certificate issued)	
2	<b>CONSTITUTION</b> (Enclose evidence like Certificate of Commencement of Business / memorandum of Articles of Association/ Partnership Deed Etc)	a) Proprietary /Partnership /Private/ Limited/ Public ltd. Company/Co-op Society (Delete, if inapplicable)
		b) SSI Registration No./Trade License No.(Enclose Copy of Certificate)  Date valid up to : _____/_____/_____
3	<b>Year of Establishment/</b> Experience in line of activity: (Please see Annexure-I) Eligibility criteria for category wise minimum length if experience required)	Year of establishment : _____  Experience in years of the Proprietor / partner / Director of the unit : _____ years

S. No	Specifications	Particulars
4	Name of the Proprietor/ Mng.Partner/Mg. Director etc	
5	Name and addresses of the Bankers / Phone Numbers	BANK: BRANCH: A/c No: IFS Code:
6	Whether registered for GST purposes (Mention No. & Date and furnish copies)	
7	Whether an Assesse of Income Tax (Enclose copies of IT Return for the last 2 years with all enclosures)	PAN No: _____ GST No: _____
8	<b>Annual Turnover</b> for the last 2 years (Balance Sheets to be enclosed)	Rs. in lakhs Year 2016-17 Rs. _____ Year 2017-18 Rs. _____
9	Names of Institutions/ Govt, Agencies / Banks, reputed companies etc., to whom your unit is executing AMC works	You may submit EMPANELMENT LETTER / AMC AGREEMENT
10	Were you <b>removed / blacklisted</b> at any time in any Bank / Govt. organization?  If yes mention details, if no, address a letter	YES / NO _____

### **COMPLIANCE STATEMENT**

**Declaration :**

We hereby undertake and agree by all the terms and conditions stipulated by the Bank in the **RFP/Tender Document (and Annexures)**, and those specified in the Bank's website, [www.apgvbank.in](http://www.apgvbank.in) under the head – Procurement News.

PLACE : \_\_\_\_\_

DATE : \_\_\_\_/\_\_\_\_/2018

\_\_\_\_\_  
Stamp/Seal

\_\_\_\_\_  
Signature  
Designation



**FINANCIAL BID FORMAT****ANDHRA PRADESH GRAMEENA VIKAS BANK  
Head Office: Warangal****COVERAGE OF HARDWARE UNDER AMC****QUOTATION FOR MOBILE SIGNAL BOOSTERS AND POWER BANK  
(Rates quoted are inclusive of all taxes)**

<b>S. No</b>	<b>Item</b>	<b>Quantity</b>	<b>Tender value per unit (In Rs)</b>	<b>Tender Value for Total quantity (In Rs)</b>
1	Mobile Signal booster	231		
2	Power Bank supporting Mobile signal booster	231		

**Note: Amount quoted should be inclusive of all taxes.**

We agree that

- 1) The quantity mentioned above is only indicative and is mentioned for the purpose of calculating the average price to arrive at the lowest quote.
- 2) The actual quantity depends on the hardware in use at the branches under the Regional Office.
- 3) All other terms and conditions as well as technical details as per the current set of Bank's 'Master Documents' hold good.
- 4) In case of error, on our part, in calculation of total amounts, unit-price is taken for arriving at the total value.

**COMPANY SEAL**

**AUTHORISED SIGNATORY COMPANY**

Name of the authorized person & Designation\_\_\_\_\_